

Policy 7.01 Implementation Plan

Biennium Timeframe: July 1, 2008 to June 30, 2010

Cowlitz Tribe

Columbia River and Stevenson CSO

Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each even-numbered year.
Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each odd-numbered year.

Implementation Plan				Progress Report
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting Last July 1
Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.	1. A Provide accurate information to the Cowlitz Tribe relative to tribal members in a timely manner. Statistics including Cowlitz tribal members receiving TANF, Basic Food, GAU and Medical Assistance.	1. A Information and statistics provided on an as needed basis via eJAS and Barcode ad-hoc reports. Open communication with Tribal leaders and Program staff.	1.A Local CSOAs: Dan Story (CR) Joey Anderson (CR) Kristine Hammond (ST)	1.A Columbia River and Stevenson CSO Number of Tribal members receiving benefits through the CSOs: TANF: Tribal members – 129 Cowlitz members - 1 Food Assistance: Tribal members – 531 Cowlitz members – 25 Medical Assistance: Tribal members – 548 Cowlitz members – 25 General Assistance: Tribal members – 24 Cowlitz members - 0 The above numbers may not be complete due to self-declaration and coding errors.

<p>Ensure efforts are made to recruit/hire American Indian staff to meet the overall DSHS goal of having a diverse workforce.</p>	<p>2.A There are no formal arrangements but due to tribal service population, ongoing efforts are made to hire Native Americans</p>	<p>2.A One (1) Native American staff - FSS</p>	<p>2.A Local CSOA: Dan Story (CR) Tammy Flaming (Human Res Assist) Joey Anderson (CR) Kristine Hammond (ST)</p>	<p>2.A Information about the online application process was shared. The web site is: www.careers.wa.gov Information is shared on the State Job Postings process. The web site to apply for State Openings is: www.careers.wa.gov All local office job openings are emailed to tribal contacts in the Cowlitz and Clark county offices. Our Human Resource Assistant (HRA) will be available to meet with Tribal staff to discuss our e-Recruiting system and hiring process.</p>
<p>Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.</p>	<p>3.A The CSO will coordinate with Cowlitz to develop processes for the ADATSA program.</p>	<p>3.A Coordinate and develop processes which best meet the needs of the tribal ADATSA population.</p>	<p>3.A Local CSOA: Joey Anderson Gayle Gustafson Tawnee Gimlin</p>	<p>3.A The Cowlitz Tribe has an ADATSA program and have extended assessment services to the Columbia River CSO. They participate in monthly ADATSA meetings at the Columbia River CSO.</p>

Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.	4.A Set up regular scheduled meetings.	4.A Schedule and hold meetings to improve coordination and communication.	4.A Local CSOA: Joey Anderson Kristine Hammond	4.A Developed local liaisons with the Cowlitz Tribe to ensure direct communications are available to staff members.
Identify needs of American Indian clients & communities and whether current programs and policies meet these needs.	5.A Work with tribal members, tribal staff, and community agencies to obtain information about what services are needed and how they should be delivered.	5.A Program needs and concerns of the Native American clients will be identified and addressed.	5.A CSOA : Joey Anderson Kristine Hammond	<p>5.A Contacts have been established with the Cowlitz Tribe as part of a concerted effort toward working directly with staff from the Columbia River and Stevenson Community Services Offices.</p> <p>The CSO is interested in co-locating a staff member(s) and/or a computer kiosk at a future Cowlitz Tribal clinic or other Tribal sponsored facility in Clark County. Ongoing discussions will occur as future site visits are</p>
Train ESA staff on major principles of federal Indian law.	<p>6.A New 7.01 Administrative Policy training.</p> <p>6.B Government to Government training is offered to all CSO staff.</p>	<p>6.A CSO management receive 7.01 Administrative policy training.</p> <p>6.B Majority of experienced CSO staff has received Government to Government training.</p>	<p>6.A Local CSOA: Dan Story Joey Anderson Kristine Hammond</p> <p>6.B Local CSOA: Dan Story Joey Anderson Kristine Hammond</p>	<p>6.A All CSO Administrators have received the 7.01 Administrative Policy training.</p> <p>6.B Gov't to Gov't training is scheduled for the remaining CSO management/lead worker staff who have not participated in this training. Scheduled for March 2009.</p>
